

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 17, 2021

**Mr. Coffman** called the meeting to order at 7:00 p.m.

**Roll call:** Mr. Foley – present; Mr. Coffman – present; Mr. Patrick – present.

**The following staff were present:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests were also present:** Pat Davidson, Diane Colvin, Tom Duerr and Andrew Jacobs.

Mr. Coffman lead those present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the minutes** of the August 3<sup>rd</sup> meeting. Mr. Foley seconded the motion which passed with a unanimous vote.

## **CITIZEN'S COMMENTS:**

Ms. Colvin suggested that the Board pass a resolution to not mandate the Covid-19 vaccine to any of the township's employees. She said her reasoning was that people are adults and could make their own decision based on what their family needs are. She said it could possibly be a draw for people to work in our community if they know that we trust their decision.

Mr. Duerr spoke concerning a past meeting where the Board had discussed the "No Jake Brake" (No Engine Brake) situation in Lytle and how it would benefit the residents of Lytle. He said leaving one of our recent meetings he had encountered bicyclists going through a stop sign. He said he thought the residents of the entire township would benefit from signs being posted at our borders notifying that all vehicles that use the roadways are required to make a complete stop at stop signs.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery provided the following report:

We received a recall notice from Ford for the 550. It is scheduled to go in on the 26<sup>th</sup> of this month. They should only have it for one day.

Our injured employee is back to work. It was a slow start but more and more progress is being made every day.

We have completed approximately 3 ¼ round of mowing. Everything is looking better every day. I have put the other reach mower on the 5520 to move the trimming and bushwhacking along a bit quicker.

Crack sealing for this year is completed. We ended up sealing just shy of 20 road miles. (40 lane miles). Additionally we sealed all three Township facility parking lots.

Slurry seal is still on for the end of the month. I will update when I get a closer date.

We received the bill for the paving. I will defer to the administrator and his report for further info.

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I have found a truck. I am planning on going to look at it this week. I will have more info next meeting.

All Road Department equipment is available for use.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

Received another allotment of Gloves and mask from Warren County.

2019 Wheeled Coach Squad (303) Out of service for Suspension failure motor to arrive on Friday 13<sup>th</sup>.

Starting to demo monitors for purchase first of the year.

Ordered 3 sets turnout gear to close out the LOEB Grant for this year.

**ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

Subject:           Mid Monthly Zoning Report

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**Personnel manual-** A copy of the manual with updates was forwarded to each of you this week. The resolution to adopt the revised manual is on the agenda tonight.

**Magazine-** advertising contracts will be sent out the week of August 16. Advertisements and articles are due by September 3rd, with a target mailing date of September 29th.

**Solar Farm-** I was contacted by a company that is interested in building a 9MW solar farm in Wayne Township. A solar farm of this size is not currently regulated by the Ohio Power Siting Board. Currently, a solar farm must be 50 MW to be subject to the siting board's jurisdiction. However, in October, there will not be a minimum megawatt measurement to determine if OPSB will regulate it- it will just be whether there is a single connection to the power grid. The OPSB has an application and public hearing process. However, townships do not have zoning authority over public utilities. Public utilities are exempt from zoning. I consulted with Adam Nice from the Prosecutor's office and this was his legal opinion. Our zoning code also has language/definition from the Revised Code stating that the resolution has no power with respect to public utilities.

The landowner was contacted by the company that would like to install the solar farm; he is not certain that he wants to proceed but is just weighing the options.

**ADMINISTRATOR'S REPORT:**

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Administrator, Donald Edwards provided the following report:

**Warren County COVID:** COVID positive cases increasing up to **1,200-3,400** per day in Ohio in the past two weeks. *[Warren County is averaging about 38 positive cases per day. Doubled in the last two weeks] HIGH TRANSMISSION rate.*

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*The Delta variant increase has caused the CDC to recommend masking indoors.*

## **OTARMA:**

Our Property and Casualty Insurance renewal policy as submitted was reviewed and we sought some premium relief by asking for pricing with increased deductibles for comp and collision from \$250 to \$1,000 and with increase deductibles for property from \$1,000 to \$5,000.

Below are the deductible options we received:

Auto Physical Damage @ \$1000 for comp & collision = \$344 credit

All Property @ \$5000 = \$1,058 credit

Trustee Foley and I reviewed these options and do not feel there is enough value in making any changes in the deductibles.

We are also not recommending any increase in Liability Limits.

**(This year's premium is only \$55.00 higher than last year's).**

## **ARP:**

*American Rescue Plan Act*

I still need to apply and submit application.

## **Road Dept.:**

Barrett Paving of Old Stage Road: 3,012 tons @ \$67.00 per ton plus striping cost totaled \$206,687.75  
Reclamite® for Haines and Old SR-73 is out for pricing. (estimated cost \$15,000)

## **BWC:**

Injured employee returned to work on August 9<sup>th</sup> with limitations from the doctor. He is performing light-duty activities.

## **Policy Manual:**

Has been reviewed by legal counsel and we have accepted his recommended changes. Ready for adoption of the amendments.

## **Audit Report:**

Darrell and I received a draft copy of our final audit, with amendments based on information they had missed.

There were no findings or discrepancies in the Financial Statements and it was a clean audit.

There were two statements in the management letter that the Fiscal Officer and I are okay with and we don't feel the need for an in-person post audit review.

## **OBM Regional Meetings:**

OBM is excited to announce a series of regional meetings for local government leaders and finance officials: Ohio Dollars and Sense. Presentations from OBM's Grants Partnership and the Ohio Department of Development will cover topics including the American Rescue Plan Act of 2021 and several grant programs in the state budget:

Broadband, Brownfields and Demolitions, Water and Sewer Projects, and more!

This meeting takes place in Dayton on August 25<sup>th</sup>.

## **U.S. 42 Culvert Replacement Projects:**

Culvert replacements at the junction with U.S. Route 42 in Warren County this month will require weeklong closures of two local roads.

During the week of August 23<sup>rd</sup>, crews will close Old SR 122 (Middletown Road) on the west side of U.S. 42 to replace a culvert where the county and state route intersect. The closure will be in place through Friday, August

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27th, or until all work is completed, and while the route is closed, motorists will be detoured by way of Township Line Road.

Although U.S. 42 will remain open to traffic, motorists are reminded of the need for additional caution through both work zones as crews will be moving equipment in and out of the project area.

For ongoing traffic, construction and weather-related information throughout the state, please visit [www.OHGO.com](http://www.OHGO.com).

**OLD BUSINESS:**

**Drinking Fountain:** On hold.

**OTARMA P&C Insurance quote:** Reported on in Administrator's report.

**Other:** None

**NEW BUSINESS:**

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**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2021-40 ACCEPTING THE RESIGNATION OF WADE EASTERLING FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Patrick - yea; Mr. Foley - yea. The resolution was therefore adopted the 17th day of August 2021.

**RESOLUTION 2021-41 RESOLUTION APPROVING THE PROPERTY & CASUALTY INSURANCE PROPOSAL AS SUBMITTED BY BURNHAM & FLOWER OF OHIO FOR THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY (OTARMA) PROGRAM AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN ALL DOCUMENTS**

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley - yea; Mr. Patrick - yea. The resolution was therefore adopted the 17<sup>th</sup> day of August 2021.

**RESOLUTION 2021-42 RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL**

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Patrick - yea; Mr. Coffman - yea. The resolution was therefore adopted the 17th day of August 2021.

**RESOLUTION 2021-43 APPROVING A QUOTE FROM "PAVEMENT TECHNOLOGY INC." FOR THE USE OF RECLAIMITE ASPHALT SEALING ON ROADS WITHIN WAYNE TOWNSHIP**

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Patrick - yea; Mr. Foley - yea. The resolution was therefore adopted the 17th day of August 2021.

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**Other:** Discussion of need for a post audit conference with the Board.

Mr. Coffman made a motion to waive a post audit conference. Mr. Foley seconded the motion which passed with a unanimous vote.

**CORRESPONDENCE:**

**Warren County Commissioners:** Summer Report

**OTA Grassroots:** August newsletter.

**Friends of Warren County Park District:** Request of a donation towards the upcoming 16# Annual Hisey Fall Festival.

**EXECUTIVE SESSION:**

At 7:19 p.m. Mr. Coffman made a motion to go into executive session to discuss Personnel Matters per ORC, 121.22(G)(1), with Mr. Edwards and Mr. Camery and Chief Scherer. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Coffman - yea; Mr. Patrick – yea.

At 8:06 p.m. Mr. Foley made a motion to return to regular session. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley - yea; Mr. Patrick – yea.

Mr. Foley made a motion to move Road Department employee Daric Brown from his position as seasonal to part time at a rate of \$14.00 per hour. Mr. Patrick seconded the motion which passed with a unanimous vote.

**ADJOURNMENT:**

Being no further business, Mr. Patrick motioned to adjourn at 8:11 p.m. Mr. Foley seconded the motion which passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer