

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD SEPTEMBER 7, 2021

Mr. Coffman called the meeting to order at 7:00 p.m.

Roll call: Mr. Foley – present; Mr. Coffman – present; Mr. Patrick – present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests were also present: Pat Davidson, Nathan Muterspaw, Randy Taylor, Andrew Jacobs, Tom Duerr and Joe Garrett.

Mr. Coffman led those present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the minutes** of the August 17th meeting. Mr. Foley seconded the motion which passed with a unanimous vote.

CITIZEN'S COMMENTS:

Mr. Joe Garrett with Trebel, LLC spoke concerning the price increases of natural gas how it would affect the residents who have chosen to participate the Wayne Township Natural Gas Aggregation Program. He said everyone would begin to notice the price increase when the weather got cooler and their gas usage increased. He said they don't expect the price increases to continue due to supply and demand and hopefully even fall back some. He said aggregation is still saving some but rates have gone up. He said Trebel, LLC would like the Board to approve a twelve-month contract with Volunteer Energy to provide natural gas generation to the Wayne Township Natural Gas Aggregation Program.

Mr. Randy Taylor with the Ohio Department of Natural Resources spoke concerning the overgrowth of weeds and brush along the Little Miami bike trail in the northern and southern areas of Wayne Township. He said he did not have the equipment needed to mow and bushwhack those areas and asked if the township could give him some assistance.

Mr. Camery said he would be willing to assist if the Board would give him approval. But would not be able to get to it until about the third week of September. He said it would probably take him three weeks to complete the request project.

The Board approved of the Road Department employees assisting Mr. Taylor and the Ohio Department of Natural Resources on mowing and bushwhacking along the designated sections of the bike trail.

Mr. Andrew Jacob's, Waynesville Youth Basketball Association President, told about the select basketball tryouts which are coming up for boys and girls that are in second thru sixth grade.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery provided the following report:

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I am finally getting some breathing room regarding **mowing/bushwhacking**. The south end is pretty much caught up and completed. Currently working in the north end.

I am planning on starting the final round of **mowing** later this month.

The **slurry sealing** is scheduled to start on October 8th. I was told that it was pushed back to this date due to company having employees off due to Covid.

I am waiting on a quote for a replacement **snow plow truck**. Henderson Products (they built the 550) is going to get back with me.

The additional **striping** is complete.

I am starting to look at, think about and **grade roads** for next year's resurfacing program.

I have been making very good progress catching up on **small projects** that I put off while prepping Old Stage Road for resurfacing. I still have several more projects on the schedule that I want to get completed before cold weather arrives.

The **Ford F-550** went to the Ford dealership for recall repairs and an engine code. All have been addressed and resolved.

My **injured employee** is doing much better, and making headway every day.

100% of Road **Department equipment** is available for use.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for August were previously emailed to the trustees.

August 2021 Activity Reports

EMS runs for August	78
Fire runs for August	12
Public Service calls for August	<u>5</u>
Total runs for August	95

EMS runs for 2021	593
Fire runs for 2021	165
Public Service calls for 2021	<u>77</u>
Total runs for 2021	835

As of this date in 2020 we had 183 Fire, 577 EMS, and 78 Service calls for a total of 838. We're currently down 3 calls from last year.

We now have four (4) members on the **Warren County Tech Rescue Team**. Deputy Chief, Tim Salas is now the Commander for the Team,

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Plan to use 101 as the vehicle **on Tech Rescue** until it is no longer feasible. We may get a few more months out of it without any maintenance cost.

Working on **LOEB Grant** which needs submitted by September 28th. (Monitors)

Working on updated **payroll SOP** and will email it out when completed for comments and review.

Training is complete on new Rescue Tools which will be placed in-service after mounting is in place.

Started **Officers Exam** process to fill open position.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Monthly Zoning Report—August 2021

PERMIT ACTIVITY AND FEE ACTIVITY:

Accessory Structure \$100.00

7491 N. State Route 42, Matt Wuerstl
4145 E. Lower Springboro Road, John Stout
5290 Thomas Drive, Goldstar Construction
9453 Cold Springs, Kenneth Roderer
9499 Sandy Run, Russell Loos

Accessory Structure \$25.00

9459 Kenrick Road, Stanley Neace

In-Ground Pool \$75.00

4865 Mazola Court, Buckeye Pools

Single-family residence \$225.00

3960 Lytle Road, Ellis Custom Homes

8 Permits/fees collected for a total of \$825.00. All funds have been deposited.

Administrative

The amended records retention policy will be on the agenda for a public meeting on September 2nd. The records retention policy must be approved by the Records Commission, which is comprised of Pat Foley and Darrell Coffman.

Magazine

The magazine is underway with final deadlines this week for content. It will be mailed out at the end of September.

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ADMINISTRATOR'S REPORT

Administrator, Donald Edwards provided the following report:

Warren County COVID:

COVID positive cases increasing up to **3,400 – 7,200** per day in Ohio in the past two weeks. *[Warren County is averaging about 82 positive cases per day. Doubled again in the last two weeks] HIGH TRANSMISSION rate. The Delta variant increase has caused the CDC to recommend masking indoors.*

Property Assessments:

Street Lighting Districts have been tabulated and assessments have been calculated for each district to collect in 2022. **Legislation: Resolution 2021-44**

County Budget Commission:

Auditor Matt Nolan has reported, not to anyone's surprise, residential evaluations have increased 17-18%. Commercial appraisals are not as high. With this increase in valuation also comes higher property taxes for inside millage (un voted levies). For next year the W.C. Commissioners are looking to temporarily roll back General Fund and D.D. property tax.

Wayne Township's Budget was approved as submitted. After review I discovered an error on the certification from our budget due to an auditor calculation. Auditor has sent an amended certification. **Legislation:**

Resolution 2021- 45

ARP:

American Rescue Plan Act

Application has been submitted and approved.

Road Dept.:

Thomas Drive "Slurry Seal" should start soon. (Estimated cost \$54,000)

Reclamite® for Haines and Old SR-73 is on the schedule. (Estimated cost \$15,000)

Policy Manual:

Has been printed, bound, and distributed to departments and full-time employees.

Warren County Road Projects:

Commissioners have approved a Notice of Intent to Award Bid to W. E. Smith Construction for the Lower Springboro Road and New Burlington Road "Drilled Pier Wall Project".

Lytle Signage:

This has been put on temporary hold. County Engineer's office stated they had a legal opinion that you had to post the entire road or entire township and not just a specific area. I have since received a different interpretation from another assistant prosecutor. They are going to huddle up and get back with us on a final interpretation of the law.

OLD BUSINESS:

Other: None

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NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2021-44 RESOLUTION LEVYING A SPECIAL ASSESSMENT ON LANDS IN WAYNE TOWNSHIP FOR STREET LIGHTING DISTRICTS

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Patrick - yea; Mr. Coffman - yea. The resolution was therefore adopted the 7th day of September 2021.

RESOLUTION 2021-45 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS SET BY THE WARREN BUDGET COMMISSION

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick - yea; Mr. Coffman - yea; Mr. Foley - yea. The resolution was therefore adopted the 7th day of September 2021.

RESOLUTION 2021-46 ACCEPTING THE RETIREMENT NOTICE OF TERRY TAYLOR FROM THE WAYNE TOWNSHIP ROAD DEPARTMENT

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Patrick - yea; Mr. Foley - yea. The resolution was therefore adopted the 7th day of September 2021.

RESOLUTION 2021-47 APPROVING AND AUTHORIZING THE WAYNE TOWNSHIP ADMINISTRATOR TO SIGN A NEW NATURAL GAS AGGREGATION CONTRACT THROUGH TREBEL, LLC

Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick - yea; Mr. Foley - yea; Mr. Coffman - yea. The resolution was therefore adopted the 7th day of September 2021.

Other: None

CORRESPONDENCE:

OTA Grassroots: September newsletter.

CenturyLink: Notice concerning invoices that they said were past due, which had been paid.

AES Ohio: Notice concerning invoices which they said were past due, which had been paid.

EXECUTIVE SESSION:

At 7:30 p.m. Mr. Coffman made a motion to go into executive session to discuss Personnel Matters per ORC, 121.22(G)(1), with Ms. Lowing. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Patrick - yea; Mr. Coffman - yea.

At 7:58 p.m. Mr. Foley made a motion to return to regular session. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman - yea; Mr. Foley - yea; Mr. Patrick - yea.

No decision was made.

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At 8:00 p.m. Mr. Patrick made a motion to go back into executive session to discuss Personnel Matters per ORC, 121.22(G)(1), with Mr. Edwards and Mr. Camery. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick - yea; Mr. Foley - yea; Mr. Coffman - yea.

At 8:52 p.m. Mr. Coffman made a motion to return to regular session. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley - yea; Mr. Patrick - yea; Mr. Coffman - yea.

Mr. Foley then made a motion to set up an interview with applicant "A" for a Road Department position. Mr. Patrick seconded the motion which passed with a unanimous vote.

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 8:54 p.m. Mr. Patrick seconded the motion which passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer