

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD MAY 17, 2022**

Ms. Colvin called the meeting to order at 7:00 pm.

Roll call: Mr. Jacobs– present; Ms. Colvin -present; Mr. Patrick- absent.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Paul Scherer, Fire Chief; and Darrell Coffman, Fiscal Officer.

The following guests/residents were present: None

Ms. Colvin led all present in the pledge of allegiance to the flag.

Ms. Colvin asked for a motion to approve the May 3, 2022, minutes. Mr. Jacobs motioned to approve the minutes, and Ms. Colvin seconded the motion. All were in favor.

Ms. Colvin added resolution 2022-26 to the agenda.

CITIZENS' COMMENTS: None

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Scott Camery, Road Superintendent, provided the following report:

1. First round of mowing currently underway.
2. The Caesars Creek tabletop Dam failure exercise was highly informative.
3. I attended the preconstruction meeting for this year's chip-seal on the 5th. It looks like sometime in July.
4. I still have a little bit of prep work to do on Cook Jones Rd. I will get on that when we get the mowing done.
5. I also logged into Neil Tunison's meeting about new pavement standards. It was highly informative and (in my opinion) a good plan.
6. I still have a couple of ditching requests to complete, but overall, a decent spring so far.
7. All Road Department equipment is available for use.

FIRE DEPARTMENT:

Paul Scherer, Fire Chief, provided the following report:

Department has had a lot of Tours of Station this year so far more than normal (Waynesville Christian School, Wayne Local Kindergarten, Girl Scouts) Lots of request for PR events.

Had my PC crash. Cox was able to get it all back up after a being down for a day.

Stephens, Jordan and Becker resignations. See email that was sent out with member info. This was originally sent to board in November 2021. Need to have work session to discuss staffing needs.

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Justin Vaughn to take the PT shift every 3rd day.

Promotions

Notes:

Meeting about old station use

There was a discussion with the board regarding staffing, and the number that would be needed. He explained that there is not a lot of people that are interested or available for volunteering.

Landscaping quotes are needed for the fire station.

ZONING DEPARTMENT:

None

ADMINISTRATOR REPORT:

Donald Edwards, Administrator, provided the following report:

Warren County COVID:

COVID positive cases have **increased** in Ohio in the past two weeks. *[Warren County is averaging about 34 positive cases per day. An increase from 18 per day in the last two weeks]*
Warren County is number 13 out of 88 Counties for current case per 100,000. [214] was [16].
Warren County has seen a five-fold increase in the last two weeks and shown as High.

Broadband:

Update: Following WCC progress. Commissioners have now approved hiring a consultant out of Indiana “Morely Group” to advise and assemble a RFP to advertise for meeting Warren County’s needs in broadband service. [No further updates at this time]

OPWC Projects:

The two OPWC projects have the contracts executed with the Village of Waynesville and copies of Wayne Township Resolutions submitted.

Warren County Engineer:

Warren County Engineer, Neil Tunison, on the 4th of May reviewed the NEW road construction standards to receive input before presenting to Home Builders Association and the Public Hearing phase. Main changes were an addition of an aggregate base and cross drains in the subgrade.

Flag Poles:

Both request for assistance on flagpole halyard issues were taken care of by the Road Department.

Speakers:

Waynesville Area Chamber of Commerce
Has been invited: date to be determined.

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Mr. Edwards attended a webinar on TextMyGov. This is a platform that you can opt in or out of that a resident could use to contact Wayne Township for a variety of issues. The platform would immediately contact the person who texted with a response that the message was received. The township could also send out messages to the entire township, or just a portion. Residents would have to register to receive these messages by submitting their cell phone number and address. This particular service may be too expensive for Wayne Township. There was also a discussion about One Call Now, and other platforms used by local agencies.

OLD BUSINESS:

Ms. Colvin brought up the issue about the Frommling property regarding Girl campers' group. Neighbors have been in contact with various township officials regarding this issue. There was a discussion regarding the reasons for her rezoning to R-1 when it was previously Recreation. Mr. Camery talked about the Frommling rezoning public hearing and how the hearing went off topic. Ms. Colvin stated that some residents are still unhappy about the group coming to the property. Mr. Camery, Zoning Commission Member, stated that he wished he had helped keep the Frommling zoning commission meeting under better control that evening.

NEW BUSINESS:

A. Questions or Concerns Regarding the Bills: NONE

B. Legislation:

RESOLUTION 2022-31 ACCEPTING THE RESIGNATION OF ALEXANDER BECKER FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 17th of May 2022.

RESOLUTION 2022-32 COOK-JONES ROAD PAVING PROJECT: A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of May 2022.

**RESOLUTION 2022-33 WAYNE TOWNSHIP 2022 CHIP-SEALING PROJECTS
A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY**

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Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 17th of May 2022.

RESOLUTION 2022-34 WAYNE TOWNSHIP 2022 RECLAMITE REJUVENATOR PROJECT:

A RESOLUTION AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS USING “THE STANDARD ALLOWANCE” AND ITS PRESUMPTION OF REVENUE LOSS DUE TO THE PUBLIC HEALTH EMERGENCY

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 17th of May 2022.

RESOLUTION 2022-35 ACCEPTING THE RESIGNATION OF MEGAN JORDAN FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of May 2022.

RESOLUTION 2022-36 ACCEPTING THE RESIGNATION OF DUSTIN STEPHENS FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of May 2022.

RESOLUTION 2022-37 ACCEPTING THE RETIREMENT OF PAUL BERNARD FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT WITH 35 YEARS OF SERVICE

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 17th of May 2022.

RESOLUTION 2022-26 ACTION TAKEN RESULTING FROM AN APPEALS HEARING FOR DEMOTION OF AN EMPLOYEE

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 17th of May 2022.

C. Other: None

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CORRESPONDENCE:

Mr. Coffman stated he had a newsletter from Warren County Health Department.
Mr. Edwards received a notice from Collett Propane about a delivery fee surcharge.

Joe Garrett from Trebel would like to be on the agenda on May 31, 2022.

ELECTED OFFICIAL'S COMMENTS: None

WORK SESSION:

There was a discussion about fire department staffing. Fire fund and Fire fund B will come up for renewal. The 1.8 mill will come up next year. Chief Scherer stated that each full-time employee would cost about \$100,000. Ms. Colvin stated she would like to see what the current recruiting and staffing process is like. She also would like to see the last four years hiring and retention percentages and would like exit interviews from those who are leaving.

The funding mechanism for staff must be determined. There could be a conversation with the auditor's office to discuss options. A comment was made about selling the old fire station, but Chief Scherer and Administrator Edwards stated that the building is being used for storage. They must look at the full picture.

Currently, only about 25 people are currently working at the fire station. A good number would be to have about 45 people available. Volunteers are sought locally. The average volunteer stays three to six years. The part-time staff is hard to fill. Other departments have moved away from part-time staffing due to the difficulty in filling the positions. Scheduling is difficult, and Chief Scherer was to work many extra hours to fill in.

The deadline for filing for the November election is in August. There was further discussion regarding levies.

There will be ramifications no matter how staffing is handled. Volunteerism is on the decline as people are busier. Mr. Edwards feels that the township needs to start with hiring another full-time person that is flexible and can fill in for Chief Scherer. Mr. Camery stated that the key to success will be education- determine what is needed, and then the education of the electorate.

The Trustees decided to hold a dedicated work session on Tuesday, May 24 at 7:00 pm to tour the fire station. Mr. Edwards stated that there are funds available to get started, to provide some relief while the rest of the plan is being designed.

There was a discussion about funds available, and how this affects obtaining grants.

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ADJOURNMENT: With no further business, at 8:03 pm Mr. Jacobs motioned to adjourn. Ms. Colvin seconded the motion, and both were in favor.

President Board of Trustees