

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD APRIL 16, 2024**

Mr. Jacobs called the meeting to order at 7:00 pm.

Roll call: Ms. Colvin – present; Mr. Patrick -present; Mr. Jacobs - present.

The following staff were present: Donald Edwards, Administrator; Scott Camery, Roads Supervisor; Stacey Lowing, Zoning Inspector; and Jason Beckett, Fire Chief.

The following guests/residents were present: Matthew Mummaw, Dave Albers, and Ray Otto.

Mr. Jacobs led all present in the pledge of allegiance to the flag.

Mr. Jacobs asked for a motion to approve the April 4, 2024, minutes. Ms. Colvin motioned to approve the minutes, and Mr. Jacobs seconded the motion. All were in favor.

**ADDITIONS, REMOVALS OR DISCLOSURES FROM THE POSTED AGENDA:**

The addition of Resolution 2024-36 to the agenda.

**CITIZENS’ COMMENTS:** Matthew Mummaw stated publicly that he wished to withdraw his previous resignation from the fire department.

Ray Otto introduced himself as a representative for the garden club and the Warren County Soil and Water District. The two groups are working together on an initiative to connect pollinator pathways, which was explained by Mr. Otto.

**DEPARTMENT REPORTS**

**ROAD DEPARTMENT:**

Scott Camery, Road Superintendent, provided the following report:

1. Bushwhacker update: The tractor is in, but the lead mower installer was killed in an accident several weeks ago, which has resulted in delays. We are next but it will be delayed until about the end of May.
2. I still have not received any information regarding the OEPA grant.
3. Assisted the Fire Department with training scene “de-construction,” provided Fire House “spring spruce up” supplies and provided backhoe assistance with an exceptionally large down tree.
4. Completed one culvert installation.
5. Aided on several culvert “clean-outs.”
6. Discovered a substantial oil leak on the 2008 International Durastar. I have obtained the repair parts and they have been installed.
7. Plows have been removed from trucks; spreaders remain installed. (at least until the end of this month)
8. All Road Department equipment is available for use.

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**FIRE DEPARTMENT:**

Battalion Vehicle Ready for purchase.  
2024 Chevrolet Silverado 1500 WT  
4WD Police Pursuit Package  
\$53,891.00 + \$300 for window operation

Upfitting of new Battalion  
\$30,000.00 (estimated cost)

Total= \$83,891.00

Once we have the truck, estimate 3-4 months until in-service.

Funds already encumbered from Fire Fund B

Special thanks to Lt. Patterson for heading up this project.

Lexipol

Social Media Coordinator - Chastity Bloom

Great hands-on training with cars, more to come.

Station mulching was completed by The Lions Club Leos, and the on-duty crew.

Warren County Career Center Tech Rescue Class will be here the 16<sup>th</sup> thru the 18<sup>th</sup> working on Confined Space Rescue. They have 17 students going through this module.

Mr. Patrick made a motion to allow the expenditure of a 2024 Chevrolet Silverado 1500 WT in the amount of \$54,191, which was seconded by Mr. Jacobs. All were in favor.

**ZONING DEPARTMENT:**

Stacey Lowing, Zoning Inspector, provided the following report:

Reappointments to the Zoning Commission and Board of Zoning Appeals

- Resolution to reappoint Jeff Palmer to the ZC for a term ending July 2028.
- Resolution to reappoint Michael Wages as an alternate to the BZA. Terms for alternates are two years, and his would expire April 2026.

Upcoming hearings for 3119 E. St. Rt. 73, Mark Chris Cadwallader, B-1 to B-2. The property is currently split zoned B-1 and B-2. The request is for the entire lot to be B-2.

- Zoning Commission, May 2 at 7:00 pm
- Trustees, May 7 at 7:30 pm

I attended the Warren County safety council meeting on April 12. The topic was ergonomics.

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**ADMINISTRATOR REPORT:**

Donald Edwards, Administrator, provided the following report:

**SLFRF:**

The annual reporting Portal opens up on April 1<sup>st</sup> and we must report all activity from the previous 12 months by the end of April. Looking to get this year's filing done and determine the balance of spend for 2024. Still need to complete this.

**OIS:**

May 1<sup>st</sup> Healthcare renewal coming up.

Allstate – Allied which uses Aetna providers in-network and has been a good provider to OIS clients across Ohio, a PPO 3500 Plan.

Employee meeting with agent, Frank Harmon, on April 30<sup>th</sup> @ 11:00 am at the Admin Building.

**Salt:**

Cargill Inc. Deicing Technology, North Olmsted, Ohio \$92.10 per ton, up \$2.25 from last year's bid of \$89.85.

This brings our amount for 200 tons to \$18,420 for this year's purchase.

**Waynesville Business Expo:**

This Saturday, April 20<sup>th</sup> from 9:00 am to 2:00 pm. Waynesville Elementary Building

We will have a booth set up for Fire Department recruitment.

**Road Program:**

Total current mileage is 3.037 with cost estimate of \$350,000 minus three units out of the ARPA Fund which brings total to \$275,000, with \$290,000 that is appropriated out of Road Funds. We have \$100,000 in "transfers-out" in the Gas Tax fund that we would like to use \$40,000 of, to chip seal Elbon at a cost of just over \$40,000.

This will give us another 1.6 miles of road treatments.

I will have all supporting Resolutions for our first meeting in May.

Note: Warren County Engineer's office will be opening pavement bids on the 16<sup>th</sup> of April, so we should get a good look at paving prices for the Corwin Ave. OPWC project to help us confirm our ability to perform all of this work.

**Misc.:**

1. Administration Building flag poles. [on hold until spring inspection]

**OLD BUSINESS**

- A. Website-no updates
- B. Other- Ms. Colvin gave an update on the native trees that she is interested in planting at the administration building.

**NEW BUSINESS:**

- A. **Questions or Concerns Regarding the Bills:** NONE

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**B. Legislation:**

**RESOLUTION 2024-39 RESOLUTION TO MODIFY THE WAYNE TOWNSHIP BOARD OF TRUSTEES 2024 MEETING DATE CALENDAR FOR THE JULY 2024 ZONING COMMISSION MEETING**

Ms. Colvin motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Jacobs – yea; Ms. Colvin – yea. The resolution was therefore adopted the 16th of April 2024.

**RESOLUTION 2024-41 RESOLUTION REAPPOINTING JEFF PALMER TO THE WAYNE TOWNSHIP ZONING COMMISSION**

Mr. Patrick motioned to adopt the resolution. Mr. Jacobs seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Jacobs – yea; Ms. Colvin - yea; Mr. Patrick – yea. The resolution was therefore adopted the 16th of April 2024.

**RESOLUTION 2024-42 RESOLUTION REAPPOINTING MICHAEL WAGES TO THE WAYNE TOWNSHIP BOARD OF ZONING APPEALS AS AN ALTERNATE MEMBER**

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and upon call of the roll thereon the vote resulted as follows: Ms. Colvin – yea; Mr. Patrick – yea; Mr. Jacobs – yea. The resolution was therefore adopted the 16th of April 2024.

C. Other: none

**CORRESPONDENCE:** Mr. Edwards had the Warren County Board of Health quarterly report, and the monthly Warren County Health District newsletter. Also, Andy Jacobs had forwarded a notice that a property owner’s septic system had failed inspection. They were given 30 days to rectify the situation.

**ELECTED OFFICIAL’S COMMENTS:** Mr. Jacobs spoke about the various activities that will occur in the community the weekend of April 20 and 21. These include a 5k race, business expo, mulch sale, and the fire department fish fry.

**WORK SESSION:** Road Treatment Program: Mr. Edwards presented information about the road resurfacing list and costs.

**EXECUTIVE SESSION:**

A motion was made by Mr. Jacobs at 8:00 pm and seconded by Ms. Colvin to enter executive session for the following: Personnel Matters (ORC. 121.22(G)(1):

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the

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performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

Those Included in Executive Session were all three Trustees, Township Administrator, Fire Chief, and Matt Mumma.

The roll call was as follows: Mr. Patrick-yea; Mr. Jacobs-yea; Ms. Colvin-yea.

A motion was made by Mr. Patrick at 9:35 pm to leave the executive session, and it was seconded by Ms. Colvin. All were in favor.

The regular meeting resumed at 9:38 pm, and the following action was taken:

**RESOLUTION 2024-36 ACCEPTING THE RESIGNATION OF LT. MATTHEW MUMMA FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Mr. Jacobs motioned to adopt the resolution. Ms. Colvin seconded the motion and all were in favor. The resolution was therefore adopted the 16th of April 2024.

**ADJOURNMENT:** With no further business, at 9:39 pm Mr. Jacobs motioned to adjourn. Mr. Patrick seconded the motion, and all were in favor.

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President, Board of Trustees