

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JUNE 18, 2024**

CALL TO ORDER:

Mr. Jacobs called the meeting to order at 7:00 pm.

ROLL CALL:

- Mr. Colvin – present
- Mrs. Jacobs - present
- Mr. Patrick – present

STAFF PRESENT

- Scott Camery, Roads Supervisor
- Donald Edwards, Administrator
- Stacey Lowing, Zoning Inspector
- Jason Beckett, Fire Chief
- Scott Fitzsimmons, Fiscal Officer
- Kyle Lalich, Assistant Fire Chief

GUESTS AND RESIDENTS

Perry Purkey, Brian Phillips

PLEDGE OF ALLEGIANCE

Trustee President, Mr. Jacobs, led the pledge of allegiance.

APPROVAL OF THE MINUTES

Mr. Patrick moved and was seconded by Ms. Colvin to approve the meeting minutes for June 18, 2024. A voice vote was conducted, and the majority carried the motion 3 Yes / 0 No / 0 Abstain.

ADDITIONS, REMOVALS, OR DISCLOSURES FROM THE POSTED AGENDA:

The site plan review will be moved and held after citizen's comments.

The fiscal officer would like to review Resolution 2024-61 that was previously introduced.

CITIZENS' COMMENTS

None

SITE PLAN: REVIEW OF PREVIOUS APPROVAL: Purkey Landscaping

Mr. Purkey made a request to speak with the Trustees about the site plan that was approved March 7, 2023, for 4138 E. St. Rt. 73. Mr. Purkey and Mr. Phillips were present. The discussion was about the landscaping shown on the western boundary of the approved site plan. The trustees

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agreed to remove the requirement for the landscaping due to landscaping on the adjacent lot. A resolution will be prepared for the next meeting to amend the approved site plan.

DEPARTMENT REPORTS

Road Department:

Scott Camery, Road Superintendent, provided the following report:

1. Halfway through the second round of mowing
2. The Juneteenth holiday will be moved to Friday for the road department. Trees will be removed Wednesday, June 19. Assistance with the brush will be needed.
3. All road department equipment is available for use.

Fire Department:

Jason Beckett, Fire Chief, provided the following report:

1. Attended Sauerkraut Festival planning meeting on Thursday.
2. Attended the Warren County Career Centers adult education Success Graduation. We had 2 members graduate from this session, Hanna Wolfenbarger for EMT, and Bryan Arnold for Firefighter level 1.
3. New member Elaina Benton Passed her national registry.
4. "River Rescue" on Thursday, went well. Not an actual rescue.
5. Getting Quotes for dumpsters for cleanup of Station 92.
6. Lexipol Resolution is on the agenda tonight.
7. The rescue truck needs repaired due to an electrical short, and the Chief's Tahoe air conditioning is not functioning. The repairs should be completed this week.

Zoning Department:

Stacey Lowing, Zoning Inspector, provided the following report:

1. Perry Purkey- 4138 St. Rt. 73

Mr. Purkey wishes to speak to the Trustees regarding the approved site plan for this location. The approved site plan included a landscape buffer on the western boundary, as required by the zoning code between business and residential uses. There is existing landscaping on the adjacent property. Both properties are owned by Mr. Phillips. I have included the approved site plan, the site plan resolution, a copy of a letter that I sent, and a letter and photos from Mr. Purkey. This will be placed under old business on the agenda. I will provide further explanation when this item comes up on the agenda.

2. Public hearing- Zoning Commission alternate member, Mary Frommling
Scheduled for 7:30 pm

Administrator's Report:

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Donald Edwards, Township Administrator, provided the following report:

1. Independence Day Celebration: Saturday, June 29th. Parade at noon. Band and fireworks 6:00 – 10:30pm.
2. July 12th LM River Leadership Float: Do we have any interest in participating?
3. Aflac: I have scheduled a meeting with our new representative, Keely Holland, for our annual Open Enrollment for Tuesday, June 25th at 12:00 pm. It will be held at the administration building.
4. Fire Dept: Tax Levies

1.80 mill Expires tax year 2027 Replaced 2007

2.45 mill Expires tax year 2025 Replaced 2011

Discussion on when to ask for funding for staffing purposes to eliminate taking equipment out of service.

5. Road Dept: With vacation schedules and a resignation, we were short staffed last week but it became uneventful. I would like to thank those that agreed to go on stand-by in case of an emergency.

Public Hearing 7:30 Mary Frommling

Mr. Jacobs opened the public hearing at 7:30 pm. The charges of nonperformance were presented. There were no opponents or proponents at the hearing, and Ms. Frommling did not appear. At 7:33 pm Mr. Jacobs moved to close the public hearing and it was seconded by Ms. Colvin. All were in favor. Resolution 2024-70 was passed, and Ms. Frommling was removed from the Wayne Township Zoning Commission.

DEPARTMENT REPORTS CONTINUED:

Fiscal Officer's Report:

1. Mr. Fitzsimmons participated in a training program for the Positive Pay program with LCNB. This adds a layer of security.
2. He explained that there was a tax payment that was made for the correct amount but marked for the wrong quarter. This caused both a letter stating that the payment was late, and a letter with a refund for the previous quarter. He contacted the congressman to assist with straightening out the situation.
3. He has revised the numbers on the tax budget.
4. The investment policies have been forwarded to the Prosecutor's office. There has been no response at this time.
5. Would like to discuss the document scanning service. He has the resolution 2024-61 with him if they are ready to make a decision.
6. Three years' worth of pipeline money (about \$175,000) was received.

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OLD BUSINESS

1. Website-no update
2. Tree Replacement-Discussed under Road Department report
3. Miami St.-the school will be sending staff to assess the situation, to see what they need to move or dispose of.

NEW BUSINESS

1. **Questions or Concerns Regarding the Bills: none**
2. **Legislation:**

RESOLUTION(S)

1. **RESOLUTION 2024-69** RESOLUTION TO APPROVE ENTERING INTO A MASTER SERVICE AGREEMENT WITH “LEXIPOL, LLC” FOR FIRE DEPARTMENT POLICY MANAGEMENT AND TRAINNG MODULES

Mr. Jacobs motioned to adopt the resolution. Mr. Patrick seconded the motion, and the roll call results were as follows: Ms. Colvin – yes; Mr. Jacobs – yes; Mr. Patrick – yes. The resolution was therefore adopted June 18, 2024.

2. **RESOLUTION 2024-70** RESOLUTION REMOVING MARY FROMMLING FROM THE WAYNE TOWNSHIP ZONING COMMISSION

Ms. Colvin motioned to adopt the resolution. Mr. Jacobs seconded the motion, and the roll call results were as follows: Mr. Patrick – yes; Ms. Colvin – yes; Mr. Jacobs – yes. The resolution was therefore adopted June 18, 2024.

CORRESPONDENCE: None

ELECTED OFFICIAL’S COMMENTS

None

WORK SESSION

At 7:54 pm, Mr. Jacobs motioned to close the meeting and enter a work session. Ms. Colvin seconded the motion, and all were in favor.

Discussion on Fire and EMS Tax levies

EXECUTIVE SESSION

None

ADJOURNMENT

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Andrew Jacobs - President, Board of Trustees

Scott Fitzsimmons – Fiscal Officer